

Letter to Initiate Direct Charitable Distribution From an IRA



Memorial Sloan Kettering
Cancer Center

Date:

Name of IRA Administrator

Address

City, State ZIP

RE: Request for direct qualified charitable distribution from an individual retirement account

Dear IRA administrator:

Please accept this letter as my request to make a qualified charitable distribution from my individual retirement account number _____ as provided by the Protecting Americans from Tax Hikes (PATH) Act of 2015. Please issue a direct transfer of funds in the amount of \$_____ payable to Memorial Sloan Kettering Cancer Center (which is a qualified charitable organization and is not a donor advised fund or supporting organization) at the following address:

Memorial Sloan Kettering Cancer Center | 885 Second Avenue, 8th Floor | New York, NY 10017

Attn: Ms. Andrea Ryan

Phone: 800-688-1827

In your documentation to Memorial Sloan Kettering Cancer Center, please clearly indicate my name and address as the donor of record in connection with this transfer, and copy me on the transmittal at the address below. It is my intention that this gift complies with IRC 408(d)(8).

If you have any questions or concerns regarding this request, please contact me using the information listed below. Thank you for your prompt attention to and assistance in this matter.

Sincerely yours,

Donor Contact Information

Name

Phone

Address

Email

City, State ZIP